

APPLICATION FOR GRANT OF FESTIVAL ADVANCE

1. Name in full (in block letters) : _____
2. Designation : _____
3. Emp. Code No. : _____
4. Intercom/Telephone No. : _____
5. E-Mail Address : _____
6. Present Pay (Basic only) : _____
7. Amount of advance required : _____
8. Number of instalments in which you would like to repay it. (Not exceeding 10 months) : _____
9. Festival for which advance is required and the date on which the festival falls. : _____
10. Whether permanent, Quasi-permanent or temporary. If permanent state name of post. : _____
11. If temporary, state name of the surety with his designation. (also enclose the surety bond) : _____
12. Did you take a similar advance, previously, if so state the month and year in which it was taken : _____
13. If answer to 11 above is 'yes' please state when the advance has been fully repaid. : _____

I certify that the facts stated above are true and correct to the best of my knowledge and belief.

Dated : _____

(Signature of applicant)