



OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS  
सीमा शुल्क गृह - विशाखापट्टनम :: क्षेत्र पत्तन :: 530 035  
CUSTOM HOUSE :: PORT AREA :: VISAKHAPATNAM - 530035  
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F No. S23/97/2016-SIIB

Date: 12.07.2016

## **CIRCULAR**

Sub: Workshop on "Excellence in Workplace" - for Officers & Staff of  
Visakhapatnam- I , Kakinada Central Excise and Visakhapatnam  
Customs Commissionerates – Reg

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A workshop on "Excellence in Workplace" is being conducted on 16.07.2016 at HRD Hall, 4<sup>th</sup> Floor, Custom House. Shri C. Rajendiran, IRS, Principal Commissioner of Customs has kindly consented to conduct the workshop.

All Group A officers of Custom House Visakhapatnam, Visakhapatnam Central Excise and Kakinada Central Excise Commissionerates & newly joined Preventive Officers, Examiners and Inspectors in these 3 Commissionerates are required to attend the workshop.

Others are also welcome to participate in the workshop. This will be followed by working lunch.

Date : 16.07.2016

Time : 9.30 Am to 10.00AM – Registrations

10.00 AM to 1.00 PM Workshop

1.00PM to 2.00 PM – Working Lunch

2.00Pm to 3.30 PM – Q&A Session

Venue : HRD Hall, 4<sup>th</sup> Floor, Custom House

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**(SUDHAKAR MISHRA)**

**ADDITIONAL COMMISSIONER OF CUSTOMS**

To :

- 1) **All Group A officers , PO's and Examiners of Custom House Visakhapatnam,**
- 2) **All Group A officers and Inspectors of Vizag Central Excise,**
- 3) **All Group A officers and Inspectors of Kakinada Central Excise,**
- 4) **Notice Board**
- 5) **EDI Section (for uploading on website)**