



**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS  
CUSTOM HOUSE :: PORT AREA :: VISAKHAPATNAM - 530 035  
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F. No. S20/02/2016 – CIU

Date: 18.01.2017

**CIRCULAR**

Sub: - Constitution of Internal Complaints Committee (ICC) under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 – Reg.

An Internal Complaints Committee (ICC) with the following officers/individuals is constituted under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013:-

1. Mrs. B. Jyoti Kiran, Deputy Commissioner - Chairperson
2. Mrs. Y. V. Vasantha Lakshmi, Appraiser - General Secretary
3. Mrs. U. Sunanda, Superintendent (P) - Member
4. Mrs. V. Lakshmi Manasa, Tax Assistant - Member
5. Mrs. D. Varalakshmi, Family Counsellor, A.U. - Member

The tenure of the Internal Committee will be three years.

2. The Internal Complaints Committee (ICC) will take up complaints related to sexual harassment of women working in this office.
3. This issues with the approval of the Commissioner of Customs.

*Sudhakar*  
18.1.2017

**(Sudhakar Mishra)**  
Additional Commissioner

To

1. P.A. to the Commissioner of Customs
2. All ACs/DCs
3. All the Section Heads
4. EDI Section for uploading the Circular on the website