



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE :: DEPARTMENT OF REVENUE  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS  
CUSTOM HOUSE, PORT AREA, VISAKHAPATNAM – 530 035  
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F. No. S5/272/2016-Accounts

Date: 05/08/2016

**CIRCULAR**

With reference to Rule 5 and 6 of "The Central Civil Services (Revised Pay) Rules, 2016", all the officers/ staff of Custom House, Visakhapatnam are directed to exercise option immediately for switching off to Revised Pay Structure w.e.f. 01/01/2016 or the date of his/her next increment/ date of subsequent increment/ date of grant of financial upgradation as per "Form of Option" enclosed, which includes the Undertaking with regard to drawl of arrears.

- Sd -

(SUDHAKAR MISHRA)  
Additional Commissioner.

To  
All Group A Officers  
All Sections

Encl.: As above.

FORM OF OPTION

[See rule 6 (2)]

\*1. I, \_\_\_\_\_ hereby elect the revised pay structure with effect from 1st January, 2016.

\*2. I, \_\_\_\_\_ hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

\* the date of my next increment / the date of my subsequent increment raising my pay to Rs. \_\_\_\_\_ / I vacate or cease to draw pay in the existing pay structure / the date of my promotion/upgradation to the post of \_\_\_\_\_.

Existing Pay Band and Grade Pay \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Office in which employed \_\_\_\_\_

\* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Date :

Place :