



**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS  
CUSTOM HOUSE:: PORT AREA:: VISAKHAPATNAM :: 530035.  
[PHONE :( 0891)2562295: e-mail: stats-cusvzq@gov.in]**

F No. P3/03/2016-Stats

Dated: 19.04.2017

**C I R C U L A R**

**Sub: Maintenance of Files and Registers – Reg.**

All the officers working under the office of the Commissioner of Customs, Custom House, Viskhapatnam are hereby directed to open part-files or new files in the place of soiled/bulky files.

This is issued with approval of Commissioner.

19.4.17

**(SUDHAKAR MISHRA)**  
ADDL. COMMISSIONER OF CUSTOMS

Copy to:

1. All Asstt./Dy. Commissioners, Customs
2. All Section Heads of this Commissionerate.
3. Supdt/EDI....for uploading in the official website of this Commissionerate.
4. Supdt/Admn.....for arranging the file covers.
5. Notice Board.