



सीमा शुल्क आयोग का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS

सीमा शुल्क कार्यालय :: पोर्ट एरिया :: विशाखापट्टणम 530 030

CUSTOM HOUSE:: PORT AREA :: VISAKHAPATNAM – 530 030

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F.No. S20/2/2000-CIU

Dated: 13.06.2014

CIRCULAR

Subject: Maintenance of Cash Declaration Registers in sensitive areas Reg.

Attention of all officers and staff working under Visakhapatnam Customs Commissionerate is drawn to the standing order No.47/2000 dated 20/04/2000 and Circular No. F. No. S20/2/2000 CIU dated 21.04.2010 on the above subject.

The Directorate General of Vigilance, New Delhi vide its letter ref D.O.F No V.500/121/2009 dated 08.03.2010 had revised the limit of cash declaration from Rs.2000/- to Rs.5000/- by all the officers and staff working in sensitive places and accordingly they should give a daily declaration of cash carried on their person, in excess of Rs.5,000/- before they enter the sensitive areas. The necessary declarations shall be made as usual in the registers maintained with the concerned section A.C./D.C. in respect of staff working in Custom House and other officers and staff working the field formation viz. Docks, all CFS, M/s. VCTPS, M/s. VSPI, etc. in the registers maintained for this purpose in their respective offices. Deputy Commissioner(Prev.) will be the nodal officer for coordinating and monitoring the work of the system. Review of these registers shall be made by D.C.(Prev.) and Superintendent (CIU) periodically and any violation of this instruction will be viewed seriously.

(M.S.Reddy)

Joint Commissioner of Customs (P&V)

To

The Deputy Commissioner of Customs(Prev.)
For strict compliance of the instruction please.

Copy to:

1. The Joint Commissioner
2. All A.C./D.C.
3. Chemical Examiner Gr.I, Custom House Laboratory
4. A.O. (Cash Section)
5. Superintendent ((P) Warehouse)
6. D.O.S.(Import & Export)
7. All Examiners
8. SHB
9. A.O.(Appraising)
10. All Appraisers

NOTE

*Sub: Maintenance of Cash Declaration Register in Sensitive Areas –
reg.*

With a view to tone up the administration from the vigilance angle and to combat corrupt practices, instructions vide this office Circular F.No. S20/02/2000-CIU dated 13/06/2014 (copy enclosed) were issued on the above subject, to ensure that the officers of all ranks working in sensitive formations give a daily declaration of cash carried in their possession in excess of Rs. 5,000/- in the prescribed register before enter sensitive areas as per the directions contained in D.O.F.No. V-500/121/2009 dated 08/03/2010 and F.No. V-539/02/2014 dated 06/06/2014 issued by the Directorate General of Vigilance, New Delhi.

In view of the above, it is emphasized that all officers and staff of all grades working in sensitive formations should declare the cash being carried in their possession in excess of Rs. 5,000/- before they enter into work place in the Cash Declaration Register in the following format:

Sl. No.	Date	Name and designation of the officer declaring cash	Cash declared in excess of Rs. 5,000/- at the time of arrival at the office	Reason for possession of cash in excess of Rs. 5,000/-	Signature of the declarant	Signature of the supervisory officer
[1]	[2]	[3]	[4]	[5]	[6]	[7]

The Cash Declaration Registers should be maintained by the concerned section Deputy/ Assistant Commissioners in respect of officers and staff working in the Custom House. In respect of field formations viz. Docks, VCTPL, VSPL, GPL, Airport & Air cargo, CFSs etc the Cash Declaration Registers should be maintained at the respective formations under the supervision of the respective DC/ACs. Further, senior officers during inspections/ surprise checks should verify this aspect and include this as a point in the respective reports.

AC(CIU)

To

1. PA to the Commissioner
2. PA to the Additional Commissioner
3. All DC/ACs.
4. All the Officers and Staff.
5. Supdt.(EDI) for uploading in the Custom House website.