

Establishment Section
F.No.C7/01/2018-Estt
Date:22.05.2018

NOTE

Please find the enclosed letter C.No.II/39/05/2017-CC(VZ)Estt dated 15.05.2018 received from CCO,Visakhapatnam, regarding APARs of officers.

Vide the above said letter, CCO,Visakhapatnam has intimated that a self appraisal has to be submitted by the officer to be reported up on by 25th April, 2018 and requested a report in the following profoma by 25th May,2018.

S.No	Name of the officer & Designation	Whether self- appraisal submitted	Reasons for Non- Submission

In this regard, all the reporting officers are requested to submit report in above mentioned proforma to Establishment section immediately by 24th May,2018 for further onward submission of the same to CCO,Visakhapatnam.


22/5/2018
(H S NASKAR)

DEPUTY COMMISSIONER OF CUSTOMS(ESTT)

To
All the Reporting officers.

C-932

(6)



मुख्य आयुक्त का कार्यालय
Office of the Chief Commissioner
वस्तु एवं सेवाकर एवं सीमा शुल्क, विशाखापट्टनम क्षेत्र
Goods and Service Tax & Customs, Visakhapatnam Zone

राष्ट्र
कर
बाजार

C.No.II/39/05/2017-CC(VZ)Estt

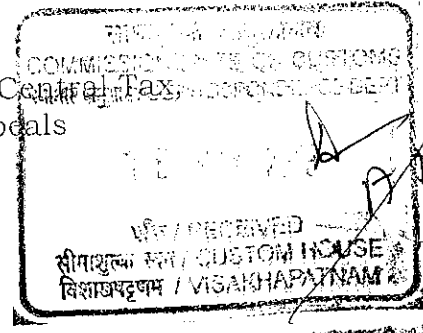
15.05.2018

To

The Principal Commissioner/Commissioner of Central Tax,
Visakhapatnam/ Guntur/Tirupathi/Audit/Appeals

The Commissioner of Customs
Visakhapatnam/Vijayawada

Madam/Sir,



Sub: APAR of officers Reg.

Kind attention is invited to the Minutes of Video Conference held on 11.5.2018 with reference to prompt filing of APAR by all Group B and Group C officers.

As per the time schedule for initiation/review of APARs, a self-appraisal has to be submitted by the officer to be reported upon by 25th April 2018.

In this regard, I am directed to request to call for a report in the following proforma by 25th May 2018.

Sl.No.	Name of the officer & Designation	Whether self-appraisal submitted	Reasons for non-submission

If the self-appraisal has not yet been submitted by the officer(s), they may be directed to do so forthwith.

भवदीय /Yours faithfully,

(एन. सृजन कुमार /N.Srujan Kumar)
(उप आयुक्त /Deputy Commissioner)