


NOTE

Sub: - Circulars calling for willingness from officers for various posts on deputation/transfer basis – uploading to the Website – Reg.

Please find enclosed the following Circulars. The same may be uploaded to the website.

- i) CBIC Circular dated 25/05/2018 on preparation of panel for vacancies/anticipated vacancies of Group 'B' & 'C' officers on loan basis for Ad. V Section of the Ministry
- ii) DGEP letter dated 28/05/2018 on preparation of panel for the post of Intelligence officer on deputation basis in the Directorate General of Export promotion
- iii) Settlement Commission, Kolkata Circular dated May, 2018 regarding application for deputation & loan (posting) of various posts in Settlement Commission

F.No. C6/09/2008 – Estt. (Pt. – II)
Date: 13/06/2018


Supdt. (Estt.) / Supdt. (EDI)

138

Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Tax & Customs
Office of Chief Vigilance Officer

मुख्य आयुक्त / Chief Commissioner
केन्द्रीय कर एवं सीमा शुल्क, Central Tax & Customs
31 MAY 2018
केन्द्रीय कर एवं सीमा शुल्क, विशाखापट्टणम क्षेत्र
Central GST / Visakhapatnam Zone
विभागाध्यक्ष 35 / Visakhapatnam-35

F. No. C-11016/78/2008-Ad.V/Pt. I / 5095-5140

6th Floor, "Hudco Vishala" Building,
Bhikaji Cama Place, R. K. Puram,
New Delhi- 110066

Dated: 25th May, 2018
28

To,

All Chief Commissioner of Indirect Tax & Customs
All Directors General under Central Board of Indirect Tax & Customs

Sub: Preparation of panel for vacancies/ anticipated vacancies of Group 'B' & 'C' officers.

Sir/ Madam,

It is proposed to draw a panel of suitable and eligible officers for the following posts on loan basis, for Ad. V Section of the Ministry.

S. No.	Designation	Pay Matrix level no. (Acc. To 7 th Pay Commission)
1.	Superintendent	Level 8 (Grade Pay 4800)
2.	Inspector	Level 7 (Grade Pay 4600)

2. These posts are to be filled up on loan basis by drawing suitable officers in the grade of Superintendent, Inspector of Indirect Tax, Service Tax and Customs from amongst the officers holding analogous posts in the Commissionerates/ Directorates under CBIC in the same pay scale. The age of the officer shall not exceed 56 years as on closing date of this circular.

3. Such officers selected would normally be taken on loan basis for a period not exceeding 3 years.

4. It is requested that applications of the interested and eligible officers may be forwarded to the CVO, CBIC with their particulars viz. Name, address, educational qualification, date of birth, history of posting, present post & the date from which it is held, scale of pay, experience alongwith synopsis of their ACR grading of the last 5 years and "No Objection Certificate" from the concerned Commissionerate/ Directorate General within 30 days from the date of issue of the circular. It may also be brought to the notice of the willing officers that once they are selected, they will not be

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584
T-18


allowed to withdraw their candidature. It may also be certified that no vigilance case is pending or being contemplated against any such officer. Not more than 5 names from each Zone shall be forwarded by the Chief Commissioner, who shall shortlist such officers who have the potential and skills to work in the Ministry/ Vigilance section.

5. In case, while working in the Ministry, conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate/ Directorate before completion of the deputation period.

6. It is requested that this letter may be widely circulated among the officers under your jurisdiction.

7. This circular is also available on official website of CBIC (www.CBIC.gov.in)

Yours faithfully,


25/5/18
(CPS BAKSHI)
ADG, CBIC

Copy to:

1. Additional Director General, Directorate General of System, Indirect Tax & Customs
Hotel Samrat, New Delhi for uploading the letter on CBIC website.

139

**DIRECTORATE GENERAL OF EXPORT PROMOTION
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS**

**LIC-JEEVAN BHARTI BUILDING,
8th FLOOR, TOWER-II,
CONNAUGHT PLACE, NEW DELHI-110001
Phone No.: 23722435, FAX No.: 23722443
Email ID: dgep.dor@gmail.com**

मुख्य आरक्षक / Chief Commissioner
केन्द्र का वि. सीमा युक्त. Central Tax & Customs
01 JUN 2018
केन्द्र का वस्तु एवं सेवाकर, मसाला/मसाला क्षेत्र
Central GST / Visakhapatnam Zone
विशाखापट्टणम 35 / Visakhapatnam-35

F.No. DGEP/Admn/70/2011/1048 to 1090.

Dated: 28th May, 2018

To,
The Chief Commissioner of Goods and Service Tax (All),
The Chief Commissioner of Customs (All),
The Director Genral (All),

**Subject: Preparation of panel for the post of Intelligence Officer on deputation
basis in the Directorate General of Export Promotion- regarding.**

Madam/Sir,

It is proposed to draw a panel of suitable and eligible officers to fill up the vacancy of Intelligence Officer (Group 'B') in the office of Directorate General of Export Promotion, New Delhi.

2. This post will be filled up on deputation basis from amongst officers of the similar rank (i.e. Inspector/Examiner/Preventive Officer) working in the formations of Customs and GST or officers holding analogous posts in the Directorate General/ Directorates under CBEC in the same pay scale. Preference will be given to officers who have already worked in CBIC, attached offices and directorates. The Deputation Allowance will be paid as per the instructions of the Govt. from time to time.

3. Normally, the posting on deputation basis in the Directorate General of Export Promotion would be normally for a period of three years, extendable by another two years by the Director General of Export Promotion subject to the willingness of the officer, his/her performance, concurrence of his parent Commissionerate and approval of the competent authority.

4. It is requested that this vacancy circular may please be brought to the notice of all formations under your jurisdiction and the applications of interested and eligible officers below the age of 50 years may be forwarded to this office on or before 28th June, 2018 with their full bio-data including their history of postings along with ACR for the last 3 years, Vigilance Clearance and No Objection Certificate and experience details, if any.

5. In case, while working in this Directorate General of Export Promotion the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the Parent Commissionerate before completion of the aforesaid deputation period.

This issues with the approval of the competent authority.

Yours faithfully

590
4-6-18

Dev Dutt Nimesh
(DEV DUTT NIMESH)
Assistant Director
28-05-18

Be

Copy to:-

Directorate General of Systems, New Delhi with a request to upload the same on the official website i.e. cbec.gov.in.

136



GOVERNMENT OF INDIA

MINISTRY OF FINANCE, DEPT. OF REVENUE

CUSTOMS, CENTRAL EXCISE & SERVICE TAX SETTLEMENT COMMISSION

ADDITIONAL BENCH :: KOLKATA

C.G.O. COMPLEX :: 3RD M.S.O. BUILDING :: DF BLOCK :: BLOCK - A :: KOLKATA - 700 064 :: Phone : 2358 - 1918/2358-1939 ; Fax : 2358-1911

04 JUN 2018
Chief Commissioner
Central Tax & Customs
Visakhapatnam Zone
SAIT/TA/ACK/35

Circular

Subject: - Application for Deputation & Loan (Posting) of Various posts in Settlement Commission

- (i) Applications are invited from eligible and willing Central Govt. serving candidates for filling up the following posts in the Office of the Additional Bench of Customs, Central Excise & Service Tax Settlement at Kolkata on deputation basis: -

Sl. No.	Name of the Post	No of Vacancies	Pay Scale	Eligibility Criteria(s)
1.	Jr. Investigation Officer	1	Revised Level 7 as per 7 th CPC	1. Inspector of Central Excise & Service Tax (presently GST). & 2. Having experience in revenue/ investigation work.
2.	Hindi Translator	1	Revised Level 6 as per 7 th CPC	1. Holding Analogous posts in regular basis. or 2. Three (3) years in regular Service at Pay Scale of Level 5 (revised) as per 7 th CPC. or 3. Five (5) years in regular Service at Pay Scale of Level 4(revised) as per 7 th CPC. & a. Having Masters Degree in Hindi/English from a recognized University with Hindi/English as a main subject at the Degree level. or b. Masters Degree in any subject with Hindi as a medium as a medium of instruction and examination with English as a compulsory subject in Degree level. or c. Bachelors Degree in Hindi or English with either as medium of instruction and other as main subject plus Diploma/Certificate course in Translation from Hindi to English and vice-versa from recognized institutes.
3.	Stenographer Gr. I	2	Revised Level 6 as per 7 th CPC	1. Holding Analogous posts in regular basis. 2. Three (3) years in regular Service at Pay Scale of Level 5 (revised) as per 7 th CPC. & a. Knowledge of stenography and/or typing with speed of 80 words or more per minute.
4.	Stenographer Gr. II	2	Revised Level 5 as per 7 th CPC	1. Holding Analogous posts in regular basis. Or 2. Three (3) years in regular Service at Pay Scale of Level 4 (revised) as per 7 th CPC. & a. Knowledge of stenography and/or typing with speed of 80 words or more per minute.
5.	Lower Div. Clerk	1	Revised Level 2 as per 7 th CPC	1. Holding Analogous posts in regular basis. 2. Three (3) years in regular Service at Pay Scale of Level 1 (revised) as per 7 th CPC.

468
5-6-18

(P.T.O)

The period of Deputation shall initially be for 3(three) years which can be extended subject to approval of the competent authority. The pay of the officer selected and other conditions of Service shall be regulated in accordance to DoPT O.M. No. 6/8/2009-Estt.(Pay II) Dated 17.06.2010, O.M. No. 2/6/2016-Estt. (Pay II) dated 17.02.2016 and subsequent amendments thereof.

- (ii) Further, applications are invited from eligible and willing Central Govt. serving candidates for filling up the following posts in the Office of the Additional Bench of Customs, Central Excise & Service Tax Settlement at Kolkata on loan basis: -

Sl. No.	Name of the Post	No of Vacancies	Eligibility Criteria(s)
1.	Superintendent (Tech & Inv)	1	a. Having in depth knowledge in Customs, Central Excise & Service Tax and / or GST matters including legal provisions involving Settlement Commission. b. Holding posts at Pay Scale of Level 8 (revised) or above as per 7 th CPC in regular basis.
2.	Inspector (Tech & Inv)	1	a. Having in depth knowledge in Customs, Central Excise & Service Tax and / or GST matters including legal provisions involving Settlement Commission. b. Holding posts at Pay Scale of Level 7 (revised) or above as per 7 th CPC in regular basis.
3.	Tax Assistant	1	a. Having in depth knowledge in Administrative as well as Accounts matter including various Acts, Circulars and Notifications issued by DoPT & CAG time-to-time. b. Holding posts at Pay Scale of Level 4 (revised) or above as per 7 th CPC in regular basis.
4.	Stenographer	2	a. Knowledge of stenography and/or typing with speed of 80 words or more per minute.

The period of Loan shall initially be for 3(three) years which can be extended subject to approval of the competent authorities. Other conditions of Service of the officers shall be regulated in accordance to CCS (Conduct) Rules, 1964 read with Handbook for Personnel Officers, 2013.

Applications in prescribed format, as mentioned in Annexure – I enclosed, super-scribing the name of the post applied on the envelope, are to be submitted through proper channel (including NOC from the controlling officer) with documents mentioned in Annexure – I (as applicable) to the address as mentioned below: -

**The Vice – Chairman,
Customs, Central Excise & Service Tax Settlement Commission, Additional Bench,
Block – A, 6th Floor, CGO Complex,
3rd MSO Building, DF Block,
Salt Lake, Kolkata – 700 064.**

Last date for receipt of applications is 31.08.2018, which may be extended as per statutory provisions.

This issues with the approval of the Competent Authority.


(Sabyasachi Sen)
Admn. Officer & DDO

C.No. II/16/Deputation/SC/Kol/16/Pt.IV 642

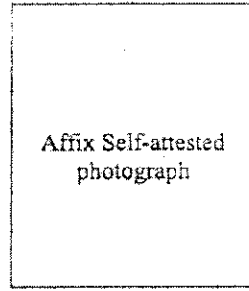
Dated: - .05.2018

Copy forwarded to: -

1. The Additional Commissioner, Customs, Central Excise & Service Tax Settlement Commission, Pr. Bench, New Delhi for information of the Hon'ble Chairman.
2. The Deputy Secretary (Admn.), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi - 110 091, for information & Circulation / upload in official website please.
3. All Chief Commissioners of Customs & GST through the Director General of Customs & GST (Systems), CBEC, Hotel Samrat, 4th & 5th Floor, Chanakya Puri, New Delhi - 110 021, with request to upload the circular in the official website of CBEC. (Soft copy sent via e-mail)
4. The Webmaster - ICEGATE (webmaster.cbec@icegate.gov.in) with request to upload the circular in the official website of Settlement Commission. (Soft copy)
5. The WIM, NIC (wim@nic.in & Support@nic.in) with request to upload the circular in the official website of other Central Govt. Deaprtments.
6. All Central Govt. Offices in Kolkata/Hqtrs. (as per attached list) for circulation.

133

Annexure - I



1. Nature of Post applied	Deputation / Loan (Cross out as applicable)
2. Name of the Post applied for	
3. Name of the Applicant with present Address	
4. Present post held (w/ parent department)	
5. Present Pay Scale	
6. Educational / Technical Qualification	
7. Additional Qualification & Experience (if any)	
8. Whether the applicant is SC/ST/OBC/PH(VH,HH,OH)/Ex-Serviceman	

Declaration: -

I, Shri / Smt. _____, s/o \ d/o Shri _____, do hereby declare that the details given above are correct to the best of my knowledge and belief. If any time during my deputation / loan posting period the information stated above is found to be incorrect, my deputation / loan posting will be cancelled and subsequently I will be liable for penal action.

Place: -

Date: -

(Signature of the applicant)

Documents required: -

- Up-to-date CR dossiers of the candidate concerned with photocopies of ACR/APAR for the last five (5) years. (for deputation posts)
- Vigilance Clearance report showing no disciplinary or criminal proceedings are either pending or contemplated against the candidate.
- Statement showing Major/Minor penalties, if any.
- Integrity Certificate.
- Documentary proof regarding Category of the Candidate (SC/ST/OBC/PH (VH, HH, OH)/Ex-Serviceman etc.)
- Certificate confirming speed in Stenography and/or typewriting from the parent office of the Candidate (for Stenographer posts).
- Certificate confirming proficiency in translation from Hindi to English & Vice-versa along with supporting documents from the parent office of the Candidate. (for Hindi Translator post).