



**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS
CUSTOM HOUSE: PORT AREA: VISAKHAPATNAM: 530035**

F.No C7/01/2015 - Estt. (Pt. I)

Date: 26.04.2017

ESTABLISHMENT ORDER NO. 03 /2017

Sub: Re-allocation of work among Group "A" Officers and allocation of work during leave period of Group "A" Officers- Reg.

In view of the forthcoming retirement of Shri S K Dutta, Asst. Commissioner of Customs and in partial modification of Establishment Order No. 06/2016 dated 17.05.2016, Establishment Order No. 12/2016 dated 29.09.2016 and Establishment Order No. 02/2017 dated 16.02.2017, the following work allocation is ordered in the cadre of Deputy/Assistant Commissioners of the Custom House, Visakhapatnam with effect from **01.05.2017** and until further orders.

Sl No	Name of the Deputy/Asst Commissioner Shri/Smt	Charges Allocated	Dy./Asst. Commissioner In charge during leave of actual charge holder (Sri/Smt)
1	Rachna Tanwar. Dy. Commissioner	a) Drawback b) Bonds	P.V.S.S.Srinivas Asst. Commissioner
2	B.Jyoti Kiran. Dy. Commissioner	a) All Gr. I to IV b) Audit (PCA,IAD,CRA) c) Sevottam, IPR d) RTI & CPIO	P.V.S.S.Srinivas Asst. Commissioner.
3	Kshitij Jain Dy. Commissioner.	a) SIIB, , SVC & LRM b) Capacity Building Programmes c) Airport (Admn.) including Morning duties from Monday to Saturday d) Docks (Gateway CFS,VPL Integral CFS) e) Preventive f) CHS (Building & Administration) g) Records	Dipak Zala Dy. Commissioner
4	H.S.Naskar Dy. Commissioner	a) Docks (Concor CFS,CONCOR MMLP CFS, SMART CFS) b) Finalization of Ship Stores. c) Cash & Accounts d) Adjudication e) Customs Brokers & Steamer Agency	B. Narendra Kumar Asst. Commissioner

5	Dipak Zala Dy. Commissioner	a) Import & Export Department, MCD b) EDI, website Management & Time release study. c) CIU	P Gopichand. Asst. Commissioner
6	P.V.S.S.Srinivas Asst. Commissioner	a) All Gr V to VII b) Project Imports c) Monitoring of Export Promotion Scheme d) Legal, Review, Tribunal.	B Jyoti Kiran. Dy. Commissioner
7	B. Narendra Kumar Asst. Commissioner	a) Appraising Main Section/ Statistics. b) ARC	H.S.Naskar Dy. Commissioner
8	P.Gopi Chand Asst. Commissioner	a) Refund Cell b) Docks (VCTPL CFS, Sravan CFS,CWC CFS& VPT) c) HRM	Kshitij Jain Dy. Commissioner.
9	T.Ravi Varma Asst. Commissioner	a) Establishment & CAT b) Exports c) Finalization of Export Provisional Assessment.	Rachna Tanwar. Dy. Commissioner

2. The officers going on leave should ensure that the leave is sanctioned in advance and charges including files and EDI roles are handed over to the relieved officer for smooth functioning of the work.
3. This issues with the approval of Commissioner of Customs.

Sudhakar Mishra
26.4.17

(SUDHAKAR MISHRA)
ADDITIONAL COMMISSIONER OF CUSTOMS.

To
The Individuals

Copy to :

1. The Chief Commissioner Office, Customs, C.Excise & S.Tax, Visakhapatnam zone.
2. PA to the Principal Commissioner of Customs, Visakhapatnam
3. PA to Addl. Commissioner of Customs, Visakhapatnam.
4. Service Book of the Individuals.
5. Assistant Commissioner (EDI), for information and necessary action.
6. The CIU, Custom House, Visakhapatnam.