



**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS**  
**CUSTOM HOUSE:: PORT AREA:: VISAKHAPATNAM :: 530035.**  
**[PHONE :( 0891)2562295: e-mail: stats-cusvzg@gov.in]**

F No. S2/16/2016-CBS

Dated:21.11.2016

**PUBLIC NOTICE NO.26/2016**

**Sub: Written Examination for 'G' Card of Custom Broker employees, holding 'H' Card under Regulation 17 of Custom Broker Licensing Regulations, 2013 scheduled to be held in the month of February, 2017 – Reg.**

Attention of the Custom Brokers is invited to Regulation 17 (3) of the Custom Broker Licensing Regulation, 2013. In terms of the provisions contained therein, fresh applications are invited in prescribed proforma for the written examination, which is proposed to be conducted in the month of February, 2017.

2. The written examination is for 100 marks followed by an oral test of 50 marks and the minimum qualifying marks is 50% in both the tests. Each applicant would be permitted to avail maximum for chances/attempts to qualify in the written examination from his/her appearance for written examination. Non-appearance in any written or oral examination will not be counted as a change/attempt. An example has been worked out and illustrated as follows:

**Illustration:** A person who qualifies in the written examination in the first chance/attempt but fails to qualify in the oral exam linked to the written examination will get another three chances/attempts for oral examination. If a person qualifies only in his fourth (last) chance/attempt in the written examination, he will get only one chance for oral examination linked to the written examination.

3. After qualifying both parts of the said examination (written and oral) an employee of the Customs Broker (CB) will become eligible to hold Power of Attorney on behalf of the Custom Broker.

4. Willing Custom Broker are therefore directed to submit the application(s) in respect of their present eligible employees who are willing to appear in the said examination.

**Note:** Candidates are requested to verify their eligibility criterion before submission of their application. Fee once paid will not be refunded if the application is rejected for non-fulfillment of the eligibility criterion.

5. **Eligibility Criterion:**

- (a) an Employee/Director/Partner of the Custom Broker holding provisional (temporary) Custom Pass in Form H and who have passed 10+2 or equivalent Examination.
- (b) an Employee/Director/Partner of the Custom Broker holding permanent Custom Pass and who have passed 10+2 or equivalent Examination who desires to have Power of Attorney.

**6. Format of Application:**

The applications duly sponsored by the Custom Broker should be submitted in the format as prescribed at Annexure 'A'.

**7. Documents to be attached with the application:**

- i. An attested photo copy of 10+2 passed or equivalent exam (original certificates to be shown for verification at the time of submission of applications)
- ii. Photo Copy of valid customs Identity 'H' Card
- iii. Photo Copy of valid Customs Broker Licence
- iv. Cash Challan for Rs.250/- against the examination fee
- v. If there is any change in name, Gazette Notification/Marriage Certificate in support of such change
- vi. Proof of residence

8. After passing the written examination, the candidates will have to appear for the oral test. Further, depending on the number of candidates qualified in the written examination, the oral test may be conducted in phases.

9. The Custom Broker are hereby informed that their employees who are holding Provisional Custom Pass in Form 'H' are required to qualify in the examination under Regulation 17 (3) of CBLR, 2013 in the maximum four attempts from the date of issue of 'H' Card. However, the Custom Broker may note that if a candidate does not apply for 'G' Card examination who have failed the qualify in the last three examination must ensure that, if they appear, they will have to qualify in the ensuring examination failing which they will not be allowed to appear on the next 'G' Card examination.

10. The roll numbers of eligible candidates, date, time and venue for written examination will be displayed on the Notice Board of the Custom House and also on the official website of Custom House, Visakhapatnam at [www.vizagcustoms.gov.in](http://www.vizagcustoms.gov.in) after scrutiny of the applications.

11. All the Custom Brokers are directed to ensure that the information furnished by them and sponsored candidates in the application are true. Any mis-declaration will be viewed seriously and suitable action will be taken in accordance with the provisions of CBLR, 2013.

**12. Last date for receipt of Applications:**

Applications can be submitted by hand/post in the Custom Broker Section on or before 17.00 Hrs. of 15.12.2016. Applications not in the prescribed format or received after expiry of the last date, will not be entertained under any circumstances.

Sd/-

**(SUDHAKAR MISHRA)**  
ADDL. COMMISSIONER OF CUSTOMS  
CUSTOM HOUSE, VIZAG.

Encl: As above.

Copy to:

1. Notice Board
2. EDI Section for uploading in the official website at [www.vizagcustoms.gov.in](http://www.vizagcustoms.gov.in)
3. Vizag Custom Broker Association for information

**PROFORMA**

**ANNEXURE 'A'**

Ref No. \_\_\_\_\_

To  
The Assistant Commissioner of Customs,  
Customs Broker Section,  
Custom House, Port Area,,  
Visakhapatnam – 530 035.

**Sir,**

**Sub: G-Card Examination under Regulation 17(3) of the CBLR, 2013- reg  
Ref: Public Notice No. 26/2016 dated 21.11.2016**

Space for  
recent  
passport size  
photograph

In response of the aforesaid Public Notice, we are sponsoring Shri/Smt \_\_\_\_\_,  
Proprietor/Director/Employee (strike out whichever is not applicable) of the firm to appear in the  
examination under Regulation 17(3) of CBLR, 2013.

**PARTICULARS OF THE CANDIDATE**

- 1 Name of the Candidate :
- 2 Father's Name :
- 3 Name if the Sponsoring Customs Broker :
- 4 Validity of the Sponsoring Customs Broker :
- 5 Date of appearance in Previous 'G' Card Examination :
- 6 No. of attempts availed :
- 7 Sr. No. & Type of the Custom Card held by the candidate :
- 8 Date of issue and Validity period of the Customs Identity Card :
- 9 Educational Qualification :
- 10 Contact No. & E-mail ID :
- 11 Challan No. & Date :

We hereby declared that the information furnished above is true

\_\_\_\_\_  
Signature of the Partner/Director/  
Authorized Signatory of the sponsoring  
Customs Broker with Seal

\_\_\_\_\_  
Signature of the Candidate

**SIGNATURE OF THE CANDIDATE**

**SIGNATURE OF THE CUSTOM BROKER  
(PROPRIETOR/PARTNER/DIRECTOR)**