



OFFICE OF THE COMMISSIONER OF CUSTOMS

CUSTOM HOUSE :: PORT AREA :: VISAKHAPATNAM :: 530035.

[PHONE : (0891)2562295: FAX: (0891)2562613]

F.No.S2/33/2011-CHA

Date: 26 .09.2014

**PUBLIC NOTICE NO- 14/2014**

Attention of the trade and all public is invited to Regulation 17 (3) of the Customs Broker Licencing Regulation 2013. In terms of the provisions contained therein, fresh applications are invited in prescribed proforma for the written examination, which is proposed to be conducted **on 10.12.2014**.

2. The written examination is for 100 marks followed by an oral test of 50 marks and the minimum qualifying marks is 50% in both the tests . Each applicant would be permitted to avail maximum four chances/attempts to qualify in the written examination from his/her appearance for written examination. Non appearance in any written or oral examination will not be counted as a chance/attempt. An example has been worked out and illustrated as follows :

***Illustration:** A person who qualifies in the written examination in the first chance / attempt but fails to qualify in the oral exam linked to the written examination will get another three chances / attempts for oral examination. If a person qualifies only in his fourth (last) chance / attempt in the written examination, he will get only one chance for oral examination linked to the written examination*

3. After qualifying both parts of the said examination (written & oral), an employee of the Customs Broker will become eligible to hold Power of Attorney on behalf of the Customs Broker.

4. Willing Customs Broker are therefore directed to submit the application(s) in respect of their present eligible employees who are willing to appear in the said examination.


**Note** - Candidates are requested to verify their eligibility criterion before submission of their application. Fee once paid will not be refunded if the application is rejected for non-fulfillment of the eligibility criterion.

5. **Eligibility Criterion** :-

(a) An employee/Director/Partner of the Customs Broker holding provisional (temporary) Customs Pass in Form H and who have passed 10+2 or equivalent exam.

(b) An employee/Director/Partner of the Customs Broker holding permanent Customs Pass and who have passed 10+2 or equivalent exam who desires to have Power of Attorney.

6. **Format of application :-** The applications duly sponsored by the Customs Broker should be submitted in the format as prescribed at Annexure 'A'.
7. Documents to be attached with the applications:-
- Photocopy of the Customs Pass held presently duly attested by a gazette officer.
  - Photocopy of the certificates regarding declared pass in 10+2 or equivalent exam attested by a gazette officer.
  - TR-6 Chalan for Rs 250/- against the examination fee.
  - Three recent passport size photographs.
8. After passing the written examination, the candidates will have to appear for the oral test. Further, depending on the number of candidates qualified in the written examination, the oral test may be conducted in phases.
9. The Customs Broker are hereby informed that their employees who are holding Provisional Customs Pass in Form 'H' are required to qualify in the examination under Regulation 17(3) of CBLR 2013 in the maximum four attempts from the date of issue of 'H' Card. However, the Customs Broker may note that if a candidate does not apply for 'G' Card examination who have failed to qualify in the last three examinations must ensure that, if they appear, they will have to qualify in the ensuing examination failing which they will not be allowed to appear on the next 'G' Card examination.
10. The roll numbers of eligible candidates, time and venue for written examination will be displayed on the Notice Board of the Custom House and also on the official website of Custom House, Visakhapatnam at [www.vizagcustoms.gov.in](http://www.vizagcustoms.gov.in) after scrutiny of the applications.
11. All the Customs Brokers are directed to ensure that the information furnished by them and sponsored candidates in the application are true. Any mis-declaration will be viewed seriously and suitable action will be taken in accordance with the provisions of CBLR 2013.
12. **Last date for receipt of applications :-** Applications can be submitted by hand /post in the Customs Broker Sections on or before 31.10.2014. Applications not in the prescribed format or received after expiry of the last date, will not be entertained under any circumstances.

  
(C. BAJENDIRAN)  
COMMISSIONER OF CUSTOMS

Distr:-

Notice Board

EDI Section

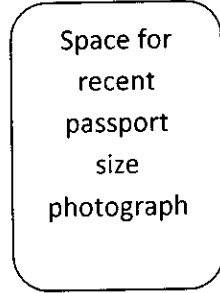
Custom Brokers Association

- for uploading on Commissionerate's website.  
- for information.

**PROFORMA**

**ANNEXURE 'A'**  
Ref No \_\_\_\_\_

To  
The Asst Commissioner of Customs  
Customs Broker Section  
Custom House, Port Area  
Visakhapatnam-35



Sir,

Sub :- G Card Examination under Regulation 17(3) of the CBLR 2013 – reg  
Ref – Public Notice No \_\_\_\_/2014 dated \_\_\_/09/2014

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In response of the aforesaid Public Notice, we are sponsoring Sh/Smt \_\_\_\_\_  
Proprietor /Director/Employee (strike out whichever is not applicable) of the firm to appear in the  
examination under Regulation 17(3) of CBLR 2013

**PARTICULARS OF THE CANDIDATE**

- 1 Name of the Candidate :
- 2 Father's Name :
- 3 Name of the Sponsoring Customs Broker :
- 4 Validity of the Sponsoring Customs Broker :
- 5 Date of appearance in previous 'G' Card examination :
- 6 No of attempts availed :
- 7 Ser No & Type of the Customs Card held by the candidate :
- 8 Date of issue and validity period of the Customs ID card :
- 9 Educational Qualification :
- 10 Contact Number & Email ID :
- 11 TR-6 Challan No & Date :

We hereby declare that the information furnished above is true

\_\_\_\_\_  
Signature of the Partner  
/Director/Authorized Signatory  
of the sponsoring Customs  
Broker with Seal

\_\_\_\_\_  
Signature of the Candidate