

Leveraging Technology by CBIC



Setting up of

TURANT SUVIDHA KENDRA (TSK)

at
**Custom House,
Visakhapatnam**

ROOM NO 109
Ph No.0891 2825115
E Mail.....@gov.in



A Single Point Interface

Functions

- Acceptance of Bond or Bank Guarantee
- Carry out any other verifications that may be referred by Faceless Assessment Groups
- Debit of documents/ permits/ licences, wherever required
- Other functions determined by Commissioner to facilitate Trade
- Redressal of Grievances in Faceless Assessment

సాంకేతికత అత్యుత్తమ వినియోగంలో కస్టమ్స్

విశాఖపట్నం కస్టమ్ హౌసు నందు

'తురంత్ సువిధా కేంద్ర

ఎంపాటు

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ఒకేచోట పత్రముల పరిశీలన మరియు సమన్వయం
విధులు



- బాండ్ మరియు బ్యాంకు గ్యారంటీల అనుమతి
- ఫేసులెస్ అసెస్మెంట్ Group సూచన మేరకు పత్రముల పరిశీలన
- అవసరమైన చోట లైసెన్స్ లు , అనుమతుల డెబిట్
- వాణిజ్య సరళతలో భాగంగా Principal కమీషనర్ నిర్ణయించిన ఇతర సేవలు
- వేస్ లెస్ అసెస్మెంట్ లో ఏర్పడే ఇతర సమన్వయ పరిష్కారం

STANDARD OPERATION PROCEDURE

FUNCTIONING FO TURUNT SUVIDHA KENDRA (TSK) FOR FACELESS ASSESSMENT

TSK is dedicated Cell manned by the:

AC / DC (RMS)
AO / Supdt. (RMS) and
Examiner (RMS)

As per para 5.2.2 of Board's Instructions 9/2020 dated 05.06.2020, some of the functions to be entrusted to the TSK are as under:

- a) Accept Bond and Bank Guarantee
- b) Carryout any other verification that may be referred by the Faceless assessment Groups
- c) Defacing of documents / permits licenses, wherever required
- d) Debit of documents/ permits / licenses wherever required
- e) Other functions determined by the Commissioner to facilitate Trade.

As initial state of implementation, all the above functions except Bonds and BGs are entrusted to TSK and the following procedure may be followed:

- In performing these functions, the officers posted at the TSK will verify the documents produced by the Customs Broker / Importer comparing than the soft copies of those documents uploaded on e-sanchit and confirms their authenticity and record a remarks to this effect on the ICES system.
- The document verification by officers for Assessment and Customs Compliance Verification stages is based on the documents uploaded in the e-sanchit.
- However, in some situations, physical submission of documents may be required for defacement, debiting, validation etc.
- The importer has to upload all documents in e-sanchit for purpose of assessment and CCV before approaching the TSK officers with original documents.
- RMS Facilitation Centre Officer will complete the process of verification of self assessment made and verify CCV bases on documents uploaded in e-sanchit.
- While all the supporting documents will available in the system for the TSK officer to check, it may be ensured that the physical copies are sought **only for those documents** where defacement / debiting / verification is required, like Country of Origin Certificate etc.
- The TSK Office will select such documents in the system to see what has been uploaded by the importer in e-sanchit and mark it as defaced/ debited/ verified in the system

after verifying it with the original physical documents and defacing / debiting the original physical documents.

- Once defacement made in the database of the system, the defacement confirmation will be available to assessment / OOC officer.
- Documents requiring verification during examination for validation with goods would continue to be done during examination as at present.

Defacement of Original COO is available in ICES Menu.

All the specimen signatures of signatories of Country of Origin Certificates shall be maintained by the RMS Cell. On receipt of Original COO from importer / CB, after verification, the same shall be put up for acceptance by AC / DC as stipulated in the notification. The Cell shall maintain a register with details of COOs and place the originals in safe custody of EO (TSK). After acceptance by the AC / DC, the original COO shall be defaced by AO / Supdt. (TSK) and make defacement entries in the system.


(एम के श्रीवास्तव) / M K SRIVASTAVA
सह आयुक्त / ASSISTANT COMMISSIONER

F.No. S23/147/2017-AP (Docks)

Date: 21.09.2020

1. The Turant Suvidha Kendra (TSK) is set up at 1st floor Room No.109 of Custom House, Visakhapatnam and is manned by the following officers

a) Sri. Joseph Gauda Patil	DC(TSK)	9000511327
b) Sri. T Govinda Raju	Suptd	8500603231
c) Sri. P S Murali Krishna	Examiner	7702655293

2. E-mail id & Telephone No of TSK Cell.

- a) tsk-cusvzg@gov.in
- b) 0891- 2825115.

3. As per para 5.2.2 of Board's Instructions 9/2020 dated 05.06.2020 some of the functions entrusted to the TSK are as under.

- a) TSK shall perform the following functions-
 - (i) Accept Bond and Bank Guarantee ;
 - (ii) Carry out any other verifications that may be referred by the Faceless Assessment Groups;
 - (iii) Defacing of documents/ permits/ licences, wherever required;
 - (iv) Debit of documents/permits/licences, wherever required;
 - (v) Other functions determined in this regard from time to time to facilitate trade.

In performing these functions, officers posted at the TSK will match the documents produced by the Customs Broker/ importer with the soft copies of those documents uploaded on eSanchit to verify their authenticity and record a remark to this effect on the ICES system. Trade can approach TSK for necessary verification/debits/ defacing of documents etc. after filing of Bill of Entry till the Out of Charge Order is given by Docks.

4. **Continuous Monitoring of Grievances received on TSK official e-mail id and phone number:-**

- a) The grievances received through mail-id from different custom house/Customs Brokers are being monitored regularly by the Examiner and Superintendent attached to TSK Cell. The mails received from Custom Houses / Customs Brokers are being acknowledged by this section and the mails are being forwarded to the DC(TSK), DC/AC(Concerned Groups) and AO(Concerned Groups). In case of the same are not resolved within 24-36 hours the same is being brought to the notice of the ADC/JC of the Custom House.
- b) All the mails are being attended from 9 AM to 8 PM by this office and are also being monitored during the public holidays and Sundays.
- c) Continuous monitoring of the grievances received.

Verification and Defacement of Certificates of Origin:-

- a) Verification and Defacement of Country of Origin certificates shall be done at single point at the Turant Suvidha Kendra.